

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

APPROVING A CONTRACT WITH HENOCK CONSTRUCTION, LLC, FOR MANUFACTURING AND INSTALLING REPLACEMENT OR NEW COUNTERTOPS FOR THE BUILDING AND EQUIPMENT SERVICES DEPARTMENT, BEGINNING UPON AWARD THROUGH APRIL 30, 2026, WITH TWO ONE-YEAR RENEWAL OPTIONS, FOR AN ESTIMATED ANNUAL COST OF \$80,000.00, TOTALING AN ESTIMATED COST OF \$400,000.00, INCLUDING RENEWAL OPTIONS. FUNDING IN THE AMOUNT OF \$40,000.00 IS FROM THE FY 2023 FACILITY SERVICES FUND BUDGET AND \$40,000.00 IS FROM THE FY 2023 DEFERRED MAINTENANCE PROGRAM, INCLUDED IN THE FY 2023 – FY 2028 CAPITAL IMPROVEMENTS PROGRAM. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.

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WHEREAS, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide the City of San Antonio with to furnish and provide all supervision, labor, transportation, tools, equipment and supplies necessary to manufacture, replace and/or install new solid surface countertops, quartz, granite and plastic laminate countertops for the Building and Equipment Services Department; and

WHEREAS, two proposals were received and evaluated; and

WHEREAS, staff recommends Henock Construction, LLC, for award of a contract based on the City's standard RFCSP evaluation process; and

WHEREAS, approval of this ordinance will authorize a contract beginning upon award and ending April 30, 2026, with the option for the City to renew for up to two additional, one-year periods, for an estimated annual cost of \$40,000.00 and an estimated total cost of \$400,000.00 for the entire contract period, including renewal options; and

WHEREAS, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The proposal submitted by Henock Construction, LLC, to provide the City of San Antonio with manufacturing and installation of replacement or new countertops at various locations for the Building and Equipment Services Department is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

SECTION 2. Funding for this ordinance in the amount of \$40,000.00 is available in Fund 76001000, Cost Center 3506010003 and General Ledger 5204050 as part of the Fiscal Year 2023 Adopted Budget approved by City Council.

SECTION 3. Funding for this ordinance in the amount of \$40,000.00 is available in Fund 40099000, Project 35-00001 and General Ledger 5204050 as part of the Fiscal Year 2023 – 2028 Capital Improvements Program.

SECTION 4. Additional funding is contingent upon City Council approval of the Fiscal Year 2024 and subsequent budgets that fall within the term of the contract.

SECTION 5. Payment is authorized to Henock Construction, LLC, and should be encumbered with a purchase order.

SECTION 6. The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

SECTION 7. This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

LC
__/__/23
Item No. __

PASSED and APPROVED this __ day of _____, 2023.

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

DRAFT